

PRESENT: Brian P. Zidek, Chair; Dr. Monica Taylor, Vice Chair; Kevin M. Madden, Council Member; Elaine Paul Schaefer, Council Member; Christine A. Reuther, Council Member; Joanne Phillips, Controller; Marianne Grace, Chief Administrative Officer; William F. Martin, Solicitor; Anne M. Coogan, County Clerk.

The Regular Meeting of Delaware County Council was held on July 15, 2020 at 6:00 pm in the County Council Meeting Room. Chairman Zidek called the meeting to order followed by the Pledge of Allegiance.

Chairman Zidek stated that County Council has been in executive session once since our last meeting. The executive session was today to discuss litigation matters. Chairman Zidek introduced the new Executive Director, Howard Lazarus. Mr. Lazarus spoke briefly regarding his background and thanked County Council for the opportunity.

PUBLIC COMMENT: There was no public comment at this time.

Motion made by Dr. Taylor to approve Minutes of the Regular Meeting of July 1, 2020 seconded by Mr. Madden and carried unanimously.

Motion made by Dr. Taylor to Accept Grant from the Pennsylvania Insurance Fraud Prevention Authority for the year 2020-2021 in the amount of \$501,347.00, subject to the Solicitor's approval. This motion was seconded by Mr. Madden and carried unanimously.

Motion made by Dr. Taylor to approve Ordinance 2020-5 amending Section 6-12 of the Administrative Code to expand the categories of gifts prohibited for Elected Officials and certain employees seconded by Ms. Reuther.

Solicitor Martin read the Second Reading of Ordinance 2020-5 amending Section 6-12 of the Administrative Code to expand the categories of gifts prohibited for Elected Officials and certain employees.

Chairman Zidek stated it would be appropriate to take public comment at this time. There was no public comment regarding this Ordinance.

A roll-call vote was taken by County Clerk Coogan with the following votes registered: Reuther-Yay, Schaefer – Yay, Madden – Yay, Taylor-Yay and Zidek – Yay. The motion was passed by a vote of 5-0.

Solicitor Martin read the First Reading of Ordinance 2020-6 adding Section 6-43A to the Administrative Code to provide for a Chief Financial Officer for the County.

Motion made by Dr. Taylor for Renewal of the "Support Agreement Amendment" to TeamIA's December 11, 2007, Support Agreement. The Amendment will allow the Recorder of Deeds to extend the Agreement, which expires on July 31, 2020 to a month to month basis for up to six (6) months, for an amount not to exceed \$7,899.00/month, subject to the Solicitor's approval. This motion was seconded by Mr. Madden and carried unanimously.

Motion made by Dr. Taylor approving of Contract #E-05062020 between Delaware County and Wyatt Elevator Company for Annual Service & Maintenance of Elevators and Alterations to Elevators at various County buildings for the amount not to exceed \$1,762,045.00 for a (5) five-year period, subject to Solicitors' approval. This motion was seconded by Mr. Madden and carried unanimously.

Motion made by Dr. Taylor to Advertise for Bids for Preventative Maintenance of County Bridge #16, (Media Station Road over Ridley Creek). This motion was seconded by Ms. Schaefer and carried unanimously.

Motion made by Dr. Taylor approving of Agreement between Delaware County and Traffic Planning & Design for construction inspection services and documentation services for County Bridge #237 (Hermesprotta on Tribbett Avenue Over Hermesprotta Creek) in the amount of \$268,224.65, subject to the Solicitor's approval. This motion was seconded by Mr. Madden and carried unanimously.

Motion made by Dr. Taylor approval of Contract Supplement "G" for construction of Delaware County Bridge #186 located in the City of Chester for an amount of \$70,015.00. During the construction phase of this project, additional unforeseen construction is necessary to perform the re-evaluation of the foundation design, subject to Solicitor's approval. This motion was seconded by Mr. Madden and carried unanimously.

Motion made by Dr. Taylor approving to Submit Grant from Pennsylvania Commission on Crime and Delinquency for Drug and Alcohol Treatment Based RIP and Intermediate Punishment, for the term July 1, 2020 to June 30, 2021, in the amount of \$554,992.00. This grant supports both Delaware County's Restrictive Intermediate Punishment and Intermediate Punishment programs for level 2/3/4 offenders by providing funding for staff for intensive supervision, treatment, drug/alcohol detection and community service in lieu of incarceration and is subject to the Solicitor's approval. This motion was seconded by Mr. Madden and carried unanimously.

Motion made by Dr. Taylor to implement a program to control Spotted Lanternfly at the Delaware County Prison and Rosetree Park with Davey Resource Group, Inc. to serve as the contractor for an amount not to exceed \$46,232.00, subject to the Solicitor's approval (Funding: Spotted Lanternfly Control Grant). This motion was seconded by Mr. Madden and carried unanimously.

Motion made by Dr. Taylor to Advertise the Housing and Community Development Action Plan amendment as it relates to the CDBG Program. Allocating an additional amount of \$16,200.00 to Upland Borough for Upland Park Restroom Improvements. CDBG project funds will total \$49,700.00. This is Subject to a 30-day comment period and Solicitor's approval. This motion was seconded by Ms. Schaefer and carried unanimously.

Motion made Dr. Taylor to approve Resolution to Adopt Delaware County's 2020 Annual Action Plan in the amount of \$6,030,124.00. Program funding includes the Federal Community Development Block Grant, HOME investments Partnerships, and Emergency Solutions Grant Programs. Project list attached. Solicitor Martin noted the amount has been amended to \$5,993,076.00.

Motion made Dr. Taylor approving of Amended Resolution to Adopt Delaware County's 2020 Annual Action Plan in the amount of \$5,993,076.00. Program funding includes the Federal Community Development Block Grant, HOME investments Partnerships, and Emergency Solutions Grant Programs, seconded by Ms. Schaefer and carried unanimously.

Motion made by Dr. Taylor to approve the Draft FY 2020-2021 Fiscal Year Block Grant Plan for the Department of Human Services, subject to the Solicitor's approval. This motion was seconded by Ms. Reuther and carried unanimously.

Motion made by Dr. Taylor approving of Central Tax Collection Department's request for refunds for the year 2020 County Real Estate Taxes for nineteen (19) property owners due to overpayment of the amount of taxes due, seconded by Mr. Madden and carried unanimously.

Solicitor Martin spoke regarding Notes and Summary of Purchases pursuant to the Emergency Declaration.

Motion made by Dr. Taylor to appoint Troy Dennis to the Delaware County Workforce Development Board to a term ending December 2021 representing business, seconded by Ms. Reuther and carried unanimously.

Motion made by Dr. Taylor to appoint Nicholas Hoyt to the Delaware County Parks & Recreation Board representing District 3 to a term ending March 2025, seconded by Ms. Schaefer and carried unanimously.

Motion made by Dr. Taylor to appoint Kathleen Lopez to the Delaware County Parks & Recreation Board representing District 4 to a term ending March 2025, seconded by Mr. Madden and carried unanimously.

Motion made by Dr. Taylor to appoint Christopher Chauncey to the Delaware County Parks & Recreation Board representing District 6 to a term ending March 2025, seconded by Ms. Schaefer and carried unanimously.

Motion made by Dr. Taylor to appoint Peter Williamson to the Delaware County Parks & Recreation Board for an At-Large position to a term ending March 2025, seconded by Ms. Reuther and carried unanimously.

Motion made by Dr. Taylor to appoint Nicholas Furman to the Delaware County Parks & Recreation Board for an At-Large position to a term ending March 2025, seconded by Mr. Madden and carried unanimously.

Motion made by Dr. Taylor to appoint Stephanie Gaboriault to the Delaware County Parks & Recreation Board for an At-Large position to a term ending March 2025, seconded by Ms. Schaefer and carried unanimously.

Motion made by Dr. Taylor to appoint Dorothy Prior to the Mental Health/Intellectual and Developmental Disabilities Advisory Board to a term ending May 2023, seconded by Mr. Madden and carried unanimously.

Motion made by Dr. Taylor to appoint Jody Roberts to the Mental Health/Intellectual and Developmental Disabilities Advisory Board to a term ending May 2023, seconded by Ms. Reuther and carried unanimously.

Motion made by Dr. Taylor to appoint Sean Matthew Kenny to the Mental Health/Intellectual and Developmental Disabilities Advisory Board to a term ending May 2023, seconded by Mr. Madden and carried unanimously.

Motion made by Dr. Taylor to appoint Latanya King to the Mental Health/Intellectual and Developmental Disabilities Advisory Board to a term ending May 2022, seconded by Mr. Madden and carried unanimously.

Motion made by Dr. Taylor to appoint Nancy Caramanico to the Delaware County Women's Commission to a term ending June 2021, seconded by Ms. Schaefer and carried unanimously.

Motion made by Dr. Taylor to appoint Alexandria Evans to the Delaware County Women's Commission to a term ending June 2021, seconded by Ms. Schaefer and carried unanimously.

Motion made by Dr. Taylor to appoint Patricia Ischiropoulos, M.D. to the Delaware County Women's Commission to a term ending June 2021, seconded by Ms. Reuther and carried unanimously.

Motion made by Dr. Taylor to appoint Janis Carry to the Delaware County Women's Commission to a term ending June 2022, seconded by Ms. Schaefer and carried unanimously.

Motion made by Dr. Taylor to appoint Jordan Kelso to the Delaware County Women's Commission to a term ending June 2022, seconded by Ms. Schaefer and carried unanimously.

Motion made by Dr. Taylor to appoint Iesa Nichols to the Delaware County Regional Water Quality Control Authority (DELCORA) to a term ending January 2021, seconded by Ms. Reuther and carried unanimously.

Motion made by Dr. Taylor to appoint Richard Heller, Charles Lillicrap, Denise Lynch and Guy Matteo to the Tax Assessment Appeals Auxiliary Board, seconded by Ms. Reuther and carried unanimously.

Motion made by Dr. Taylor to appoint Kelly Diaz to the Chester City Act 47 Receiver Advisory Committee seconded by Ms. Reuther. Solicitor Martin suggested additional wording for the appointment. Motion made by Ms. Reuther to amend the agenda to appoint Kelly Diaz to the Chester City Act 47 Receiver Advisory Committee to serve at the pleasure of Council, seconded by Mr. Madden and carried unanimously.

Motion made by Dr. Taylor approving Request by the Controller's Office for payment of current bills seconded by Mr. Madden and carried unanimously.

SOLICITOR: Mr. Martin gave a summary regarding election related litigation.

PUBLIC COMMENT: Hazel Johnson, 66 Hartley Road, Lansdowne, PA: spoke regarding problematic neighbors.

Ashley Caldwell, Chester Spirit Paper, spoke regarding the new CFO position. Ms. Caldwell also spoke about the Chester Spirit holding a Summit with the Police Chiefs.

Joann Kelton, 221 Brecknock Terrace, West Chester, PA, Committee to Restore Rail Service to West Chester, proposed a collaboration to obtain funding for Rail Service to West Chester.

COUNCIL: Ms. Reuther spoke regarding the County's Reassessment. She wanted to let residents know you have until September 1st to appeal. Ms. Reuther stated it is the County's intention to upload all the assessments in the county on our website.

Ms. Schaefer gave an update on the Delco Strong Program. Ms. Schaefer also spoke about the Celebration of our small businesses calling it a Christmas in July Event. On July 25th, we are asking all our communities to go out and support our small businesses.

Mr. Madden spoke regarding Governor Wolf's announcement regarding Covid stating that bar services is now prohibited. Secondly, alcohol can be served only with a meal and indoor dining can only be at 25% occupancy of the fire code. Inside events of more than 25 persons are now prohibited and outdoor events can hold no more than 250 persons including staff. Fitness Facilities must follow masking requirements.

Dr. Taylor spoke regarding Covid testing. Dr. Taylor stated Delaware County will be offering drive-thru and walk-up COVID-19 testing for residents on July 21, 22 and 23 in Yeadon at the Mercy Fitzgerald/ Saint Bernard's Hall/Friendship Circle Senior Center Parking Lot. The times and information on registration are on the County's website.

Mr. Zidek spoke regarding the Federal Deficit. He also spoke regarding the County's budget. Mr. Zidek stated the Administrative Code calls for County Council to prepare a statement of budgetary policy 180 days before the beginning of the fiscal year and Council has done so. In this statement Council has asked the County Departments and the Courts to reduce their budgets by 7 to 10%. Over the coming months and years, we are committed to reforming the way our tax dollars are spent in Delaware County. County Council wants a transparent government. We want a government that acts ethically and never wastes taxpayer dollars.

There being no further County business, nor public discussion, Motion made by Mr. Madden to adjourn the meeting, seconded by Dr. Taylor and carried unanimously.

ANNE M. COOGAN, County Clerk

**COUNTY OF DELAWARE
PENNSYLVANIA**

ORDINANCE No. 2020-5

AN ORDINANCE OF THE COUNTY OF DELAWARE, COMMONWEALTH OF PENNSYLVANIA AMENDING SECTION 6-12 OF THE ADMINISTRATIVE CODE TO EXPAND THE CATEGORIES OF GIFTS WHICH ARE PROHIBITED FOR COUNTY ELECTED OFFICIALS AND CERTAIN EMPLOYEES.

WHEREAS, pursuant to Section 6-121 of the Administrative Code (the Code") of the County of Delaware, Commonwealth of Pennsylvania (the "County"), the Code may be amended by ordinances of the County Council; and

WHEREAS, Section 6-12.B(1) of the Code limits acceptance of certain gifts by all elected and appointed officers, the Executive Director and department heads, and all County employees; and

WHEREAS, County Council believes that a more expansive limitation on acceptance of gifts is necessary for elected and certain employees, in order to meet the highest levels of ethical compliance which County residents have a right to expect;

IT IS HEARBY, ENACTED AND ORDAINED BY County Council of Delaware County, Commonwealth of Pennsylvania as follows:

SECTION 1. The Code shall be amended to add a new Section 6-12.C to read as set forth below:

C. Additional Ban on Accepting Gifts for County elected officials and certain senior managers.

(1) Gift Ban. In addition to the limitation imposed by Section 6-12.B(1), no member of Council, nor the District Attorney, Sherriff, Controller, Register of Wills, Executive Director, County Solicitor, nor any employee responsible as a department head for any of the County units listed in Section 6-15.A or 6-15.B of the Code, shall accept gifts which violate the following limitations.

- (a) No gifts from any person or business who, at the time or within the previous 12 months, seeks or has sought legislative or administrative action from Delaware County.
- (b) No cash gifts.
- (c) No solicitation of any gifts.
- (d) No other gifts worth more than \$250 per source per year.

A "gift" for purposes of this Section 6-12.C. is a payment, subscription, advance, forbearance, rendering or deposit of money, services or anything of value given to, or for the benefit of, an officer or employee, unless consideration of equal or greater value is received.

(2) Exceptions. The following are exceptions to the limitations set forth in Subsection (1).

- (a) Food, beverages or entertainment provided at a reception that is open to the public for which no ticket purchase is necessary or invitation required.
- (b) Promotional offers or discounts on goods, services, drink or entertainment when offered to a large group of employees.
- (c) Attendance, entertainment, food and beverage at a celebration of a major life event (e.g., wedding, retirement, milestone birthday).
- (d) Light refreshments – such as soft drinks, coffee, sandwiches, salads – at meetings held at a place of business where necessary to continue the meeting and where served to all participants. Does not apply to meals at outside-the office venues.
- (e) Payment or reimbursement of an official's or employee's reasonable expenses for admission, travel, lodging, or food and beverage related to attendance at an event, convention, conference, seminar, or fact-finding trip that will benefit Delaware County and is reasonably related to the officer's or employee's official duties or expertise.
- (f) Items of little intrinsic value – such as greeting cards, water bottles, t-shirts, certificates -- at public appearances, visits, speeches or presentations.
- (g) Gifts resulting solely from membership in a bona fide charitable, professional, education, labor or trade organization when generally made available to the same class of members of such entities.
- (h) Gifts resulting solely from a county officer's or employee's spouse's or life partner's business or employment activities.
- (i) Items that are perishable – such as flowers or food – and not practical to return.
- (j) Gifts from family members (e.g., parents, children, siblings, aunt, uncle, relative in-laws) when the circumstances make clear that a family relationship is the motivation for giving the gift, and gifts from a personal friend, so long as such individual, nor any member of that individual's immediate family, has had a contracted relationship with the County in the past 24 months.
- (k) Commercially reasonable loans made in the ordinary course of business, e.g., home mortgage.
- (l) Reportable political contributions.

(3). Penalties. The following penalties shall apply for violations of the limitations in Subsection (1).

- (a) Violation of this provision by County elected officials shall be subject to a vote of censure by the Council, and a fine of up to \$1,000.00.
- (b) Violation of this provision by regulated employees shall be subject to any and all of the following punishments:
 - (A) Reprimand
 - (B) Suspension
 - (C) Demotion
 - (D) Dismissal
 - (E) Bar from County Employment for Up to Four Years.
 - (F) Assessment of Civil Fine of up to \$1,000.00.

(4). Administration

Violations of this Section 6-12.C by regulated employees shall be reported to the County Solicitor. The County Solicitor shall establish a panel consisting of the County Solicitor, the Controller and the Executive Director (the "Panel") which shall investigate the alleged violation, make findings of fact and recommend any sanction it deems appropriate, as provided for in Subsection (3). In the event any member of the Panel is the subject of the complaint, Council shall appoint a replacement to the Panel. If the County Solicitor is the subject of the complaint, such complaint should be submitted to the Executive Director for administration in compliance with this Subsection.

The Panel shall make a recommendation to Council as to the appropriate sanction. Council shall then approve the sanction to be assessed for a violation taking into account the findings and recommendation of the Panel.

SECTION 2. This Ordinance shall take effect on the on the tenth day after its adoption.

ENACTED AND ORDAINED by County Council of the County of Delaware, Pennsylvania,
this day of 2020.

COUNTY OF DELAWARE

Brian P. Zidek, Chair

Dr. Monica Taylor, Vice Chair

Kevin M. Madden

Elaine Paul Schaefer

Christine A. Reuther

Attested:

Anne M. Coogan
County Clerk

**COUNTY OF DELAWARE
PENNSYLVANIA**

ORDINANCE No. 2020-6

AN ORDINANCE OF THE COUNTY OF DELAWARE, COMMONWEALTH OF PENNSYLVANIA ADDING SECTION 6-43A TO THE ADMINISTRATIVE CODE TO PROVIDE FOR A CHIEF FINANCIAL OFFICER FOR THE COUNTY.

WHEREAS, pursuant to Section 6-121 of the Administrative Code (the "Code") of the County of Delaware, Commonwealth of Pennsylvania (the "County"), the Code may be amended by ordinances of the County Council; and

WHEREAS, County Council believes that the financial management of the County can be improved and made more efficient by adding a Chief Financial Officer; and

WHEREAS, the Chief Financial Officer shall report to the Executive Director and shall have the functions and specific duties set forth herein;

IT IS HEARBY, ENACTED AND ORDAINED BY County Council of Delaware County, Commonwealth of Pennsylvania as follows:

SECTION 1. The Code shall be amended to add a new Section 6-43A to read as set forth below:

§ 6-43A Chief Financial Officer.

A. Functions. The Chief Financial Officer shall oversee and coordinate the budget process for the County, working with the Director of Budget Management, Treasurer and Controller. The Chief Financial Officer shall also serve as a strategic advisor on all financial matters to County administration. The Director of Budget Management and Treasurer shall coordinate with the Chief Financial Officer as required to allow the Chief Financial Officer to undertake the duties set forth below and shall keep the Chief Financial Officer updated on all material financial matters regarding the County.

B. Supervision. The Chief Financial Officer shall be under the direct supervision of the Executive Director. The Executive Director may prescribe appropriate rules and regulations for the Chief Financial Officer similar to those for Directors of departments in executive service.

C. Duties. The specific duties of the Chief Financial Officer shall be as follows:

- (1) Develop and implement strategic and tactical financial strategies and controls to ensure the County's economic viability in both the short and long term.
- (2) Oversee the planning, organization, preparation, analysis and review of the operating and capital budgets.

- (3) Evaluate performance and provide analysis of all County-funded programs and operations.
- (4) Conduct periodic audits of budget items including budget-to-actual comparisons.
- (5) Plan, develop and implement programs, policies and procedures that result in sound financial development.
- (6) Recommend financial practices and procedures for the Budget Management department.
- (7) Work with the Executive Director, Controller, Treasurer, Director of Budget Management and other Directors to assure sound budget and financial management.
- (8) Coordinate with the Controller and external auditors for preparation and issuance of annual County financial audit.
- (9) Ensures that appropriate financial and budget reporting and forecasting is easily and readily accessible to the public.
- (10) Provide leadership and strategic direction for the financial management of the County.
- (11) Provide technical assistance and instruction for the financial management of the County.
- (12) Other duties and projects as assigned by the Executive Director.

SECTION 2. This Ordinance shall take effect on the on the tenth day after its adoption.

ENACTED AND ORDAINED by County Council of the County of Delaware, Pennsylvania,
this day of 2020.

COUNTY OF DELAWARE

Brian P. Zidek, Chair

Dr. Monica Taylor, Vice Chair

Kevin M. Madden

Elaine Paul Schaefer

Christine A. Reuther

Attested:

Anne M. Coogan
County Clerk

2020 HOUSING AND COMMUNITY DEVELOPMENT ANNUAL ACTION PLAN

FINAL LIST of AWARDS

SUBRECIPIENT	ACTIVITY/DESCRIPTION	LOCATION	FUNDING
<u>CDBG Funds</u>			
<u>Public Facilities and Improvements</u>			
Chester Township	Tennis Court Rehabilitation	Powell Road	\$112,500
Chester Township	Creation of Skate Park	Powell Road	\$139,000
Clifton Heights	Park Improvements	Union Avenue and Edgemont Avenue	\$188,900
Collingdale	Playground Improvements	501 Jackson Avenue	\$234,300
Colwyn	Playground Improvements	Pine Street	\$107,700
Darby Township	Playground Improvements	Madison Avenue and Linden Avenue	\$79,000
Eddystone	Playground Improvements	Lexington Avenue	\$64,500
Folcroft	Sanitary Sewer Rehabilitation	Grant Avenue and Delview Drive	\$239,500
Historic Lansdowne Theater Corporation	Roof Replacement	31 N. Lansdowne Avenue, Lansdowne	\$145,000
Lansdowne	Sanitary Sewer Rehabilitation	Stratford, Marlyn and Bryn Mawr Avenues	\$100,000
Lansdowne	Creation of Tot Lot	McKinley and Wycombe Avenues	\$198,500
Media	Streetscape Improvements	W. State Street, from Baltimore Pike to Lemon Avenue	\$264,200
Millbourne	Sanitary Sewer Rehabilitation	Market Street, from Sellers Avenue to Park Avenue	\$96,800

Nether Providence	Infrastructure Improvements	Salem Court and Pennsylvania Avenue	\$115,000
Parkside	Pedestrian Improvements	Edgemont Avenue, from E. Parkway Avenue to Beechwood Road	\$93,600
Upland	Camp Upland Carriage House Restoration	6 th Street	\$129,000

Homeless and Public Services

Cobbs Creek Housing Services, Inc.	Emergency shelter operations at the Life Center of Eastern Delaware County	6310 Market Street, Upper Darby	\$291,000
Domestic Abuse Project of Delaware County	Shelter operations for battered spouses and their children	Confidential	\$68,000
Making A Change Group	Team Mac youth development program and Connected Families program	232 W. 9 th Street, Chester	\$75,000
Mental Health Association of SEPA	Emergency overnight shelter for homeless mental health clients	7200 Chestnut Street, Upper Darby	\$54,000
Wesley House Community Corp.	Emergency shelter operations at the Wesley House Homeless Shelter	701 Madison Street, Chester	\$39,000

Housing Rehabilitation

Office of Housing and Community Development	Rehabilitation of owner-occupied units, for low/moderate-income households	Countywide	\$110,000
Habitat for Humanity of Montgomery and Delaware Counties	Critical Home Repairs Program for low/moderate -income households	Countywide	\$90,000

Planning/Fair Housing/Program Administration

Delaware County Planning Department	Planning activities; including comprehensive, community development, functional and historic preservation planning	1055 E. Baltimore Pike, Media	\$106,000
Housing Equality Center of Pennsylvania	Fair housing education services	455 Maryland Drive, Fort Washington	\$40,000
Morton	Comprehensive Plan & Zoning Ordinance Update	500 Highland Avenue	\$65,000
Office of Housing and Community Development	Program administration	600 N. Jackson Street, Media	\$532,035

Contingencies

To Be Determined	Contingency funding for project cost overruns	600 N. Jackson Street, Media	\$333,450
		Total CDBG	\$4,110,985

HOME Funds

Housing Development

Kinder Park IV	Development of affordable senior housing	Constitution Avenue, Woodlyn	\$1,291,438
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Homeownership

Media Fellowship House and Chester Community Improvement Project	Down payment, closing cost and counseling assistance to qualifying first time homebuyers	Countywide	\$180,000
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Administration

Office of Housing and Community Development	Program administration	600 N. Jackson Street, Media	\$91,600
		Total HOME	\$1,563,038

ESG Funds

Cobbs Creek Housing Services, Inc.	Emergency Shelter Operations at the Life Center of Eastern Delaware County	6310 Market Street, Upper Darby	\$178,205
To be Determined	Homeless Prevention and Rapid Re-Housing	Countywide	\$116,920
Office of Housing and Community Development	Program administration	600 N. Jackson Street, Media	\$23,928
		Total ESG	\$319,053
		Total Federal Funds	\$5,993,076

**HUMAN SERVICES AGREEMENTS, CONTRACTS
& AMENDMENTS TO CONTRACTS**

<u>Name of Provider</u>	<u>Type of Service</u>	<u>Term of Contract/ Agreement</u>	<u>Current Contract/ Agreement Amount</u>	<u>Proposed Contract/ Agreement Amount</u>	<u>Funding Source</u>
Pennsylvania Department of Human Services	Human Services Draft Block Grant Plan	7/1/20-6/30/21	N/A	\$44,000,000 (Approx.)	State & Federal

