

PRESENT: Mario J. Civera, Jr., Chairman; Colleen P. Morrone, Vice Chairman; David J. White, Council Member; Michael F. Culp, Council Member; Edward O'Lone, Controller; Marianne Grace, Executive Director; Michael L. Maddren, Solicitor; Anne M. Coogan, County Clerk; and other department heads.

Chairman Civera called the regular meeting of November 29, 2017 to order followed by the Pledge of Allegiance to the flag led by Ed O'Lone, Controller. Lisa Casey, of the Delaware County Veterans Affairs Office, gave the invocation.

Chairman Civera called on Vice Chairman Morrone to start the Agenda Items.

Motion made by Mrs. Morrone approving the Minutes of the Regular Meeting of November 15, 2017, seconded by Mr. White and carried unanimously.

Motion made by Mrs. Morrone approving to purchase one (1) Ford Expedition 4x4 vehicle for Fair Acres from Pacifico Marple Ford, on COSTARS Contract No. 026-097, for a cost not to exceed \$39,321.00. The motion is subject to the Solicitor's approval, seconded by Mr. Culp and carried unanimously.

Motion made by Mrs. Morrone approving to award Contract to Innovative Interfaces, Inc. per the specifications of the RFP for a new Integrated Library System for all Delaware County libraries in the amount of \$109,000.00, which includes a 5-year Maintenance Contract Agreement. The motion is subject to the Solicitor's approval, seconded by Mr. White and carried unanimously.

Motion made by Mrs. Morrone approving to award Service Contract with Arthur J. Gallagher for Workers Compensation and Casualty Claims Program Management and Administration including Mandatory Reporting under Medicaid and SCHIP Extension Act of 2007 for the period of January 1, 2018 to December 31, 2019 at a cost of \$166,816.00 per year. The motion is subject to the Solicitor's approval, seconded by Mr. Culp and carried unanimously.

Motion made by Mrs. Morrone approving Revisions per Exhibit "AA" to Reimbursement Agreement No. 0631000A between the County of Delaware and PennDOT for replacement of the Michigan Avenue Bridge (County Bridge No. 210), in Ridley Township. The motion is subject to the Solicitor's approval, seconded by Mr. White and carried unanimously.

Motion made by Mrs. Morrone approving Agenda Item 9, a Professional Services Agreement with Bonnett Associates Incorporated for Fair Acres Geriatric Center for the design and construction documentation of renovations, alterations and elevator addition to Fair Acres Geriatric Center Building 8 in an amount not to exceed \$455,000.00. The motion is subject to Solicitor's approval, seconded by Mr. Culp and carried unanimously.

Chairman Civera called on Linda Hill, Director of Planning/OHCD, to speak on Agenda Item 10.

Ms. Hill asked Council's approval of a Housing and Community Development Action Plan Amendment to *decrease* funds allocated to the Office of Behavioral Health, Division of Adult and Family Services for \$150,000.00 and transfer that money to the Domestic Abuse Project of Delaware County for Delaware County's Safe House acquisition.

Motion made by Mrs. Morrone approving the following Housing and Community Development Action Plan Amendment to *decrease* Continuum of Care match funds allocated to the Office of Behavioral Health, Division of Adult and Family Services, by \$150,000.00 to the Domestic Abuse Project of Delaware County Safe House. The motion is subject to the Solicitor's approval, seconded by Mr. White and carried unanimously.

Motion made by Mrs. Morrone approving a Grant to the Chester Township Police Department in the amount of \$35,699.00 to fund the purchase of a new vehicle and the installation of equipment. (Restricted Gaming Funds) The motion is subject to the Solicitor's approval, seconded by Mr. Culp and carried unanimously.

Motion made by Mrs. Morrone approving Grant Allocation of \$50,000.00 to Ridley Township for the acquisition of an estimated .25 acre of land from the Act 13 Marcellus Shale Legacy Fund. The motion is subject to the Solicitor's approval, seconded by Mr. White and carried unanimously.

Motion made by Mrs. Morrone approving a Grant Allocation of \$77,995.00 to Springfield Township for improvements to State Road Highway Beautification Project from the Act 13 Marcellus Shale Legacy Fund. The motion is subject to the Solicitor's approval, seconded by Mr. Culp and carried unanimously.

Chairman Civera called on Danielle DiMatteo, Director of Juvenile Court & Probation Services, to speak on Agenda Item 14.

Mrs. DiMatteo asked for Council's approval to submit a Grant Application to the Juvenile Court Judges' Commission in the amount of \$684,044.00. This is an annual grant aimed to help subsidize the salaries of the probation officers and the delivery of evidence-based services within the department. The grant is renewable on an annual basis and runs from July 1, 2017 to June 30, 2018. There is no County match associated with approval of this item.

Motion made by Mrs. Morrone approving Agenda Item 14 to submit a Grant Application to the Juvenile Court Judges' Commission for the JCJC-GIA 2017-2018 Grant for the term 7/1/2017 to 6/30/2018 in the amount of \$684,044.00. The motion is subject to the Solicitor's approval, seconded by Mr. White and carried unanimously.

Motion made by Mrs. Morrone approving to pay American Services Group, Inc. for Title Searches completed for the Judicial Sale through 12/31/2020 at a cost of \$225.00 per property

search. The cost is reimbursed by the buyers for properties sold at the Judicial Sale. The motion is subject to Solicitor's approval, seconded by Mr. Culp and carried unanimously.

Motion made by Mrs. Morrone approving a Contract between the County of Delaware and Tyler Technologies for the Countywide Property Reassessment as ordered by the Court on January 17, 2017 in the amount of \$6,070,180.00. The motion is subject to the Solicitor's approval, seconded by Mr. White and carried unanimously.

Motion made by Mrs. Morrone approving Agenda Item 17, a contract between the County of Delaware and Pictometry International Corporation to conduct the aerial property photographs for the Countywide Reassessment in the amount of \$91,408.00. The motion is subject to the Solicitor's approval, seconded by Mr. Culp and carried unanimously.

Motion made by Mrs. Morrone approving a Professional Services Agreement between Baker Tilly, LLC to perform the audit of the County's General Purpose Financial Statements for the year ending 12/31/2017 to include procedures to perform the GASB #34 Basic Financial Statements and Management's Discussion and Analysis for state and local governments at a cost of \$258,000.00. The motion is subject to the Solicitor's approval, seconded by Mr. White and carried unanimously.

Motion made by Mrs. Morrone approving the participation in the Intergovernmental Transfer Agreement between Fair Acres Geriatric Center and the Department of Health and Human Services. This Agreement will result in Fair Acres Geriatric Center receiving an approximate \$4.5 million. The motion is subject to the Solicitor's approval, seconded by Mr. Culp and carried unanimously.

Chairman Civera called on John Daly, Director of the Office of Workforce Development, to speak on Agenda Item 20.

Mr. Daly asked for Council's approval of two (2) contracts on the attached list. There are no County dollars associated with the execution of these contracts.

Motion made by Mrs. Morrone approving Agreements, Contracts and Amendments with the Office of Workforce Development as per the attached list. The motion is subject to the Solicitor's approval, seconded by Mr. Culp and carried unanimously.

Chairman Civera called on Joe Dougherty, Director of Human Services, to speak on Agenda Item 21.

Mr. Dougherty asked for Council's approval of six (6) contracts for the Department of Human Services.

Motion made by Mrs. Morrone approving Agreements, Contracts and Amendments with the Human Services Provider of Services as per the attached list. The motion is subject to the Solicitor's approval, seconded by Mr. White and carried unanimously.

Motion made by Mrs. Morrone approving to appoint George Clement, of Concord Township, to the COSA Advisory Council, seconded by Mr. Culp and carried unanimously.

Motion made by Mrs. Morrone approving to appoint Patricia McFarland, of Springfield Township, to the Delaware County Parks & Recreation Board to a term ending March 2018, seconded by Mr. White and carried unanimously.

Motion made by Mrs. Morrone approving to reappoint the following individuals to the Health Advisory Board of Delaware County to a term ending April 2018:

David A. McKeighan
Fredric Neil Hellman, MD
James F. Bonner, MD
Gary L. Perecko
Deborah Mantegna

Gwendolyn A. Smith
Robert C. Brod, MD
Margaret Trexler Hessen, MD
Sharon Carney, MD

The motion was seconded by Mr. Culp and carried unanimously.

Chairman Civera spoke on Agenda Item 25, a presentation from Neumann University "Wardrobes for Work" Program to County Council.

Earlier this year, Chairman Civera said Delaware County Council joined dozens of local businesses and law firms and the Delaware County Chamber of Commerce to help collect thousands of articles of clothing by placing workplace attire donation boxes in local business offices.

Initiated by Neumann University's Center for Leadership, the Wardrobes for Work Program offers a wide range of men's and women's business suits, dress suits and casual workplace attire.

Yesterday, November 28, residents in need of workplace clothing were able to attend an open house hosted by the Wardrobes for Work Program. At this event, residents in need of professional clothing were able to choose from thousands of business casual attire items and business suits – all *free of charge*.

County Council is very proud to be a supporter of the Wardrobes for Work Program, which seeks to remove the barrier of purchasing suitable work clothing to our residents.

Whether it is attending a job interview, re-entering the workforce, starting a new job, or simply maintaining an existing work wardrobe, residents who participate in this program now have a way to feel confident and dress for success.

Chairman Civera called on Danielle McNichol, General Counsel for Neumann University, to say a few words about this great program.

Ms. McNichol thanked County Council for their participation in the collection of clothes. They have been blessed with dozens of boxes of clothing, over 8,000 pieces of clothing, and (to date) they have been able to distribute back to the community approximately 2,500 pieces of the clothing. She introduced the following individuals who accompanied her, namely Nancy Caramanico (Educational Technology Specialist, Neumann University) and Trish McFarland (President, Delaware County Chamber of Commerce).

On behalf of Neumann University, Ms. McNichol presented County Council the "Excellence in Leadership" Award for their generosity in helping professionals in all walks of life to meet their full potential.

Chairman Civera called on Mrs. Morrone to continue with today's Agenda Items.

Motion made by Mrs. Morrone approving Agenda Item 26, the request by the Controller's Office for payment of current bills, seconded by Mr. White and carried unanimously.

SOLICITOR: Mr. Maddren said he had no County business today.

PUBLIC COMMENT: David Inscho, partner with Kline and Specter Law Firm, came today to speak on behalf of the family of Janene Wallace, a 35-year old mentally-ill inmate at the George W. Hill Correctional Facility who died from suicide at this facility on May 26, 2015. Mr. Inscho said they are asking for a number of policy and procedure changes at the facility. Their goal today is the hope to empower the County and encourage the County to ensure that that private contractors are providing safe and humane incarceration, particularly for the mentally ill like Janene.

COUNCIL: Mr. Culp said, in Delaware County, we are proud to have an excellent parks system where our residents can enjoy outdoor recreation, sports, festivals, charity events, or simply a walk with their family.

This year, Delaware County Council will celebrate their 41st annual Festival of Lights, which kicks off with a special Tree Lighting Celebration this Friday, December 1st at 7:00 P.M.

The Festival of Lights is a cherished Delco tradition which has grown to include dozens of hand painted wooden figures and over 100,000 holiday lights. The Delaware County Parks and

Recreation staff decorate more than 75 trees and set-up colorful displays throughout Rose Tree Park, including a gingerbread house and Santa's sleigh.

The Tree Lighting Ceremony will feature a festive concert by the talented Springton Lake Middle School Select Choir, along with complimentary hot cocoa and coffee provided by Acme Markets, along with the highly anticipated arrival of Santa.

This year, the Delaware County Park Police Department will be coordinating a "fill-the-truck" holiday toy drive in the park on the night of the Tree Lighting. Additionally, "Operation Blue Christmas" benefits local families in need, and the Park Police have asked for the public's support in filling the truck with new unwrapped gifts suitable for children ages 3-12.

Mr. Culp called on Marc Manfre, Director of Parks & Recreation, to come up and say a few words.

Mr. Manfre thanked County Council, Executive Director Marianne Grace and County liaison to the Parks Department – Dave White for their support. Accompanying him was Beth Chapman, Communications/Marketing Manager and Anne Cicala, of the Department of Parks & Recreation.

There being no further County business, nor public discussion, motion made by Mr. Culp to adjourn the meeting, seconded by Mr. White and carried unanimously.

ANNE M. COOGAN, County Clerk

Council Meeting: November 29, 2017

**DELAWARE COUNTY WORKFORCE DEVELOPMENT BOARD
AGREEMENTS, CONTRACTS
& AMENDMENT TO CONTRACTS**

Contract Number	Name of Provider	Type of Service	Term of Contract/Agreement	Proposed Contract/Agreement Amount
MCSMetals.OJT	MCS Custom Metals	On-the Job Training	November 29, 2017	Not to exceed \$5,000.00 per participant
AAATruck.17	AAA School of Trucking	Individual Training Account	November 29, 2017	Not to exceed \$5,000.00 per participant

**HUMAN SERVICES AGREEMENTS, CONTRACTS
& AMENDMENTS TO CONTRACTS**

<u>Name of Provider</u>	<u>Type of Service</u>	<u>Term of Contract/ Agreement</u>	<u>Current Contract/ Agreement Amount</u>	<u>Proposed Contract/ Agreement Amount</u>
Avanco International, Inc.	Case Management System Software	1/1/18-6/30/18	\$225,000	\$225,000
Open Hearts Home Care Service	Companion, Respite and Community Supports	10/25/17-6/30/18	N/A	N/A*
Aya Education Management Service Inc	Subsidized Day Care	10/1/17-**	N/A	N/A
Lakeside Youth Service	Subsidized Day Care	10/1/17-**	N/A	N/A
Playpen Academy Daycare LLC	Subsidized Day Care	9/1/17-**	N/A	N/A
Over the Hills Childcare and Learning Experience	Subsidized Day Care	10/1/17-**	N/A	N/A

*Contract contains no maximum dollar amounts-only approved per unit cost rates.

**Either party may terminate this Agreement in accordance with Article IV of this Agreement.