



# DELAWARE COUNTY PLANNING COMMISSION

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Awards Program  
Delaware County, Pennsylvania

## Policies, Guidelines, and Procedures

### I. Policies

#### 1. Name

The name of this program shall be "The William H. Bates Memorial Awards Program."

#### 2. Objective

The Delaware County Planning Commission wishes to publicly acknowledge developments which employ innovative techniques and practices which are in accordance with modern and evolving principles of site planning and development.

#### 3. Purpose

In an era of increasing urbanization and diminishing open space, recreation, and nonrenewable resources, the Commission encourages a more efficient use of land and public services for the residents of Delaware County.

#### 4. Who May Nominate

Anyone involved in the development process may submit nominations for the award. Municipal officials are especially invited to do so.

#### 5. Eligibility

To be eligible for the awards program, all nominations must meet certain basic criteria:

- a. The project must be located in Delaware County;
- b. The project must have been initiated and substantially completed during the last three (3) years. It is not necessary for plan submission, approval, and construction to occur in a single year;
- c. The project must have been planned and implemented in accordance with the spirit and intent of the local, county, and regional comprehensive plans;
- d. The project must be a good example of logical and proper land use for the area in which it is located and must exhibit conformance with proper site planning principles with emphasis on innovation, energy conservation, natural amenities, and original design concepts.

**II. Rules**

1. The Delaware County Planning Commission will accept any nomination which meets the eligibility rules established by the program.
2. A committee of the DCPC with the assistance of the DCPD staff, will evaluate each nominee on an individual basis.
3. Each nomination will be judged impartially and strictly on its own merits and not be compared with other nominations of similar size and land use.
4. The County Planning Commission may make as many awards as it deems appropriate; however, the Commission reserves the right not to make an award or to make special additional awards.
5. An award will be presented to the municipality in which the project is located as well as to the developer and/or his designer, citing each for his respective role in the execution of the project.
6. All drawings, plans, data, and photographs submitted become the property of the Delaware County Planning Commission.
7. The Delaware County Planning Commission is the sole judge for recommending and issuing awards.

**III. Submission Data**

1. The official nomination should be submitted on the DCPC Nomination Form and must include the reason why the project merits an award and indicating what the objectives of the design were.
2. The following data must be submitted (additional data will be accepted):
  - a. One 8.5 x 11 photograph showing a substantial portion of the project.

Please note that more information, including photographs and a site plan, may be requested.

**IV. Procedure**

1. Nominations for the award program must be submitted digitally to the Delaware County Planning Department by visiting <https://www.delcopa.gov/planning/about/batesawardprogram.html>
2. A committee of three Planning Commission members and DCPD staff will evaluate each nominee to determine if it meets the minimum criteria necessary to be considered for an award.
3. The committee will make its recommendations to the County Planning Commission; the full Commission will make the final selection of the nominees who meet the basic criteria and are worthy of an award.
4. Representatives of the project and municipal officials will be invited to a regular County Planning Commission meeting to receive their respective awards.