

Due to COVID-19, the public meeting for the Delaware County Jail Oversight Board was held via zoom and aired live online on Tuesday May 12, 2020 at 4:00 pm. The public was permitted to submit questions or comments before and after the meeting at JOB@co.delaware.pa.us.

Present: Kevin Madden, Chair; Marianne Grace, Vice Chair; Honorable John J. Whelan; Honorable Mary Alice Brennan; Joanne Phillips County Controller; Jerry Sanders County Sheriff; Brian Corson, Citizen Appointment; Jonathan King, Citizen Appointment; Deborah Love, Citizen Appointment; Acting Warden, Donna Mellon; Facility Administrator, David Byrne. Also on the call were Carlton Johnson, Esq., of Archer & Greiner, PC; Shelley Smith, Esq., of Archer & Greiner, PC.; Dr. Renee Cassidy, of the Chester County Health Department.

After the pledge of allegiance, Mr. Madden asked for a moment of silence to honor GEO Correctional Officer Melanie Toto who passed away suddenly in an accident.

Public Comment on Agenda Items: There were no public comments on agenda items.

Approval of Minutes: Motion made by Ms. Love to approve the minutes from the April 2020 Jail Oversight Board meeting. Judge Whelan seconded the motion. Motion carried.

Approval of Reports: Motion made by Ms. Grace to approve the reports for April 2020. Ms. Love seconded. Motion carried.

Coronavirus Update: Dr. Renee Cassidy of Chester County Health Department provided an update on COVID-19. There has been a dramatic decrease in the transmission of COVID since April. Inmates and staff have undergone two sets of testing. The PCR/Nasopharyngeal swab test is used to get an upfront diagnosis. The Serology Test is a test to detect antibodies. Most people who have been exposed to COVID develop antibodies. Dr. Cassidy provided numerous statistics on the test results.

Staffing and Staffing Penalty Update and Approval: Judge Whelan moved to recommend that County Council review the waiver for the April 2020 Staffing Penalties, seconded by Ms. Love. Motion carried.

Processing Fee Waiver: Motion made by Ms. Phillips to approve the waiver for the \$100 processing fee for May 2020, seconded by Ms. Grace. Motion carried.

Visitation: Motion made by Mr. King to approve continuing the 30 day visitation suspension for May, seconded by Ms. Grace. Motion carried.

Discussion of ICE Contract Termination: There was discussion of terminating the ICE Contract. Motion made by Ms. Phillips to continue suspending the ICE Contract for May, seconded by Ms. Love. Motion carried.

Discussion of the GTL Contract: GTL has extended one free phone call per week until May 17th. Mr. Madden would like GTL to permit two free phone calls per week to compensate for the continued visitation suspension due to COVID. GTL Vice President of Sales and Marketing, Tony Pellegrino has agreed to extend the contract until December 31, 2020. The Tablet Program is part of the contract and will be presented during the June JOB meeting.

Discussion of Religious Services and Materials: Shelley Smith, Esq. of Archer & Greiner advised that legal analysis must be discussed with the JOB during executive session. Discussion was tabled until legal matters are discussed.

Grants: Ms. Mellon mentioned that the jail is eligible to apply for the Coronavirus Emergency Supplemental Funding Program. The deadline to apply is May 29th. There is also the Comprehensive Opioid/Stimulant and Substance Abuse Site Base Program for the Suboxone Program and Certified Recovery Addiction Specialists. The deadline is May 21st.

Video Court Update: Ms. Mellon provided an update on Video Court. Hearings are continuing to be held via video court to move the inmate population. Ms. Mellon is working with President Judge Kelly to expand video court into the evening hours.

Maintenance Update: Public Works is working with Central Purchasing on a six-month proposal for KBX Golden to perform daily maintenance at the Waste Water Treatment Plant. The Boiler Project began in 2015 and was never successfully completed. Currently, the boilers operate at 40% capacity and have had numerous repairs but need to be replaced. There is also a pipe leak under the black top near the Farm Shop.

Ms. Mellon also noted that the application renewal for the Ambient Energy permit is due in August. Ambient was hired as a consultant for the PA Department of Environmental Protection Permit. The permit expires January 2021.

Public Comment: Susan Duncan, of Media: Would like to know if testing for COVID would be ongoing. Mr. Madden advised that an individual is tested if symptomatic. All testing protocols continue to be implemented.

There was no further business, nor public comment. Motion made by Ms. Grace to adjourn the meeting, seconded by Mr. Corson. Motion carried.

Kevin Madden, Chairman

Fund 1000/02 Prison
 Funds Center 1000/2310 Prison Admin

Commitment Item	Budgeted	Pre-encumbered	Encumbered	Expenditure	Budget Balance	Utilization
** 1000/EXPENDITURE	53,719,000.00	0.00	34,776,017.28	16,880,611.95	2,062,370.77	96.16
* 1000/WAGE SALARY	490,000.00	0.00	0.00	109,942.74	380,057.26	22.44
DEPARTMENT DIRECTOR	150,000.00	0.00	0.00	0.00	150,000.00	0.00
DEPUTY/ASSISTANT DIR	251,000.00	0.00	0.00	88,218.18	162,781.82	35.15
FULL-TIME PMP	89,000.00	0.00	0.00	21,724.56	67,275.44	24.41
* 1000/OVERTIME	1,000.00	0.00	0.00	88.73	911.27	8.87
OVERTIME CONTROL	1,000.00	0.00	0.00	88.73	911.27	8.87
* 1000/TRAVEL ENTERTAIN	1,000.00	0.00	0.00	0.00	1,000.00	0.00
TRAVEL & ENTERTAIN	1,000.00	0.00	0.00	0.00	1,000.00	0.00
* 1000/EXPENSE	500.00	0.00	0.00	0.00	500.00	0.00
EXP REIMB-MILEAGE	500.00	0.00	0.00	0.00	500.00	0.00
* 1000/OFFICE SUPPLY	5,000.00	0.00	219.62	1,789.20	2,991.18	40.18
OFFICE SUPPLY CREL	5,000.00	0.00	219.62	1,789.20	2,991.18	40.18
* 1000/OTHER SERVICES	53,222,000.00	0.00	34,775,797.66	16,768,791.28	1,677,411.06	96.85
OTHER SERVICES	3,000.00	0.00	0.00	599.88	2,400.12	20.00
TELEPHONE	1,000.00	0.00	0.00	0.00	1,000.00	0.00
POSTAGE	3,000.00	0.00	0.00	0.00	3,000.00	0.00
ADVERTISING	2,500.00	0.00	0.00	2,206.96	793.04	73.57
ASSOC DUES & EXPENSE	6,000.00	0.00	0.00	0.00	2,500.00	0.00
DUPLICATE & PRINT	165,000.00	0.00	0.00	1,833.09	4,166.91	30.55
CONTRACTED SERVICES	132,000.00	0.00	0.00	25,634.12	139,365.88	15.54
PROF FEES - LEGAL	50,837,000.00	0.00	0.00	7,846.40	124,153.60	5.94
MKT OUTSOURCING	15,000.00	0.00	0.00	16,066,186.34	4,984.00-	100.01
MAINTENANCE/HARDWARE	500.00	0.00	0.00	10,441.84	4,558.16	69.61
MINOR EQUIPMENT	2,000.00	0.00	0.00	0.00	500.00	0.00
WORKER'S COMP	36,000.00	0.00	0.00	0.00	2,000.00	0.00
FICA-PROC	80,000.00	0.00	0.00	8,418.40	27,581.60	23.38
HOSPITALIZATION	1,000.00	0.00	0.00	7,577.90	72,422.10	9.47
LIFE INSURANCE	8,000.00	0.00	0.00	0.00	1,000.00	0.00
UNEMPLOYMENT PAYMENT	8,500.00	0.00	0.00	0.00	1,000.00	0.00
CONTRIB - RET FUND	500.00	0.00	0.00	6,511.00	1,489.00	81.39
MISCELLANEOUS	220,000.00	0.00	0.00	0.00	8,500.00	0.00
CHANGEABLE INCIDENTIA	600,000.00	0.00	0.00	120.00	380.00	24.00
GAS	300,000.00	0.00	0.00	139,308.95	80,691.05	63.32
ELECTRIC	800,000.00	0.00	0.00	187,719.15	412,280.85	31.29
WATER & SEWER	800,000.00	0.00	0.00	98,759.63	201,240.37	32.92
SEWER	0.00	0.00	0.00	217,244.62	582,755.38	27.16
PAYROLL VOIDS	0.00	0.00	0.00	11,617.00-	11,617.00	●/0
Total	53,719,000.00	0.00	34,776,017.28	16,880,611.95	2,062,370.77	96.16

Fund 1000/02 Prison
 Funds Center 1000/9999 Revenue - General

Comma Separated Item Displayed in	Rev for Month USD	Revenue YTD USD	Budget as of USD	Over/Under USD
** 1000/REVENUE	4,241,563.51	21,200,944.84	50,906,000.00	29,705,055.16-
* 1000/MISC REVENUE	6,063.51	23,444.84	80,000.00	56,555.16-
1000/463346 MISCELLANEOUS REV	6,063.51	23,444.84	80,000.00	56,555.16-
* 1000/OTHER FIN RES TRANSFER	4,235,500.00	21,177,500.00	50,826,000.00	29,648,500.00-
1000/492200 COUNTY APPROPRIATION	4,235,500.00	21,177,500.00	50,826,000.00	29,648,500.00-
Total	4,241,563.51	21,200,944.84	50,906,000.00	29,705,055.16-



MEMORANDUM

George W. Hill Correctional Facility
P.O. Box 23
Thornton, PA 19373

Date: June 1, 2020

To: Dave Byrne, Facility Administrator

From: Joan Skurski, Director of Learning and Development

cc: Donna Mellon, Acting Warden; Kelly Shaw, Assistant Superintendent;
Mario Colucci; Deputy Facility Administrator, Esker Tatum; Deputy Facility
Administrator

RE: **May, 2020, Education/Program Performance**

RE: **Contact Programming Ceased March 13, 2020 due to Coronavirus**

Due to the Coronavirus, contact teaching of programs has been halted but we continue to utilize mobile delivery methods for teaching materials and keep the students on track with their programming needs.

The chart below shows the number of students enrolled in each *educational course* for the month of May, 2020.

PROGRAM	Students Participating in Mobile Instructional Learning
Adult Basic Education – GED Preparation Remote Distribution	25
IU Teachers (21 years of age and younger) Remote Distribution	14
Totals	39

During the month we had a total of **39** students participating in the Education Program.

GED

To date, 14 earned GEDs.

No GED modules were tested in May due to the coronavirus.

The chart below indicates the number of inmates who participated and were administered each exam module along with the number of inmates that passed each GED module.

2020 GED TEST RESULTS

Test Module	January		February		March		April		May		June	
	Taken	Passed	Taken	Passed	Taken	Passed	Taken	Passed	Taken	Passed	Taken	Passed
RDG/Lang.Arts	12	9	5	4	4	2	0	0	0	0		
Math	24	11	11	2	7	3	0	0	0	0		
Science	13	10	10	5	11	9	0	0	0	0		
Soc. Studies	21	11	14	7	11	7	0	0	0	0		
Total Tests	70	41	40	18	33	21	0	0	0	0		
Pass Rate		59%		45%		64%		0		0		
Diplomas		10		4		0		0		0		

2020 GED TEST RESULTS

Test Module	July		August		September		October		November		December	
	Taken	Passed	Taken	Passed	Taken	Passed	Taken	Passed	Taken	Passed	Taken	Passed
RDG/Lang.Arts												
Math												
Science												
Soc. Studies												
Total Tests												
Pass Rate												
Diplomas												

The chart below reflects the number of inmates that participated in the educational treatment programs for the month of May, 2020.

Program	Students Participating in Mobile Instructional Learning
PREP I (Cognitive Behavioral Interventions for Substance Abuse, CBI-SA)	20
PREP II (Thinking for a Change, T4C)	11
Anger Management (males)	16
Anger Management (females)	6
Sex Offender Program/Behavior Modification (males)	1
Houses of Healing (males)	3
Houses of Healing (females)	2
Parenting (males)	2
Parenting (females)	0
Transgender Group	0
Totals	61

During the month there were 61 inmates that participated in Education Treatment Programs.

PREP I (CBI-SA) Cognitive Behavioral Interventions for Substance Abuse

This program is an eight-week evidenced based cognitive behavioral program (CBI-SA) that focuses on educating inmates on addictions and behaviors. This program provides a comprehensive understanding of addictions, coping skills, and relapse prevention skills. The therapeutic framework is CBISA (Cognitive Behavioral Intervention for Substance Abuse). This program is open to all inmates regardless of court status. All participants receive a certificate of completion. Attendance is mandatory. All participants' progress tracked and documented (i.e. weekly progress notes/discharge summaries).

PREP II (T4C) Thinking for a Change

This program is geared toward repeat offenders who successfully completed PREP I (CBI-SA) and/or a community based treatment program. Unlike PREP 1, which focuses on addictions; this program places great emphasize on cognitive restructuring and social skills building. PREP II utilizes the (T4C) Thinking for a Change Model. The overall goal of this program is to address the cognitive, social, and emotional needs of the criminal justice population. This program includes daily treatment assignments, active participation, and after care planning. A successfully complete the program, all participants must complete 25 sessions. A strong emphasis placed on compliance with the program rules and regulations. Eligible participants

must have previously completed PREP I and/or show a sense of motivation or desire toward change.

- ❖ *May had 31 inmates that participated in PREP 1 and PREP 2 classes for the month. Nine (9) inmates received a certificate of completion (9 males).*

Anger Management

Anger Management is an eight-session treatment program for inmates with stress and issues regarding anger and impulsivity. The program based on Cognitive Behavioral Therapy (CBT) approach to treatment. Wellness techniques focus on relaxation strategies practiced throughout the program. The Anger Management class had 22 participants during the month, 16 males and 6 female participants. There were 4 certificates of completion issued to the males.

Sex Offender/Behavior Modification

The Sex Offender Program is a twenty-week treatment program for inmates who have committed a sexual offense. The program looks at the root causes of the individuals committing the offense and develops strategies on futuristic coping mechanisms. May enrollment was at 1 male; 0 certificates of completion allocated.

House of Healing Program

The House of Healing Program is a twelve-week treatment program for inmates who have experienced issues of loss or trauma as children and throughout their lives. May enrollment had 5 inmates comprised of 3 males and 2 females. There were no certificates of completion distributed this month.

Parenting Support Group for Males

Parenting Support Classes offers the attendees the opportunity to learn how to care for one another in a relationship, their child's development, how to communicate to each other's physical and emotional needs, family activities and the family functioning as a cohesive unit. Two (2) males attended the parenting; no certificates of completion allocated for the month.

Transgender Group/Transmissions

The Transmissions program meets with the transgender population and persons contemplating transgender options. Discussions of human sexuality along with coping skills in the prison environment are the focus of discussion. The session includes PREA issues and outside resource information. At present 0 clients are receiving this treatment program.

Wellness Program

The Wellness Program is an evidence based solution program designed to provide lasting results. During this pandemic, the Wellness Coordinator distributes wellness materials to all inmates. Included in the packet materials are body-weight training programs, yoga sequences and meditation. This month's packet also included how to read nutrition labels.

Notable Mentions

During the coronavirus epidemic, programming is continuing with a mobility distribution methods and social distancing.

George W. Hill is currently operating the following programs:

- ✓ GED Preparation (no testing)
- ✓ Intermediate Unit for 21 years and younger (IU Teachers)
- ✓ Anger Management
- ✓ Sex Offender Programming
- ✓ Houses of Healing
- ✓ Parenting
- ✓ PREP and PREP II
- ✓ All the inmates are receiving mind engaging puzzles and paper games
- ✓ Wellness Guide to all inmates, which includes a weekly exercise plan, yoga sequences, a checklist to improve emotional wellness, and breathing/meditation exercises
- ✓ Free inmate phone calls available to each inmate.

Commitment Comparison
January to May
2016-2020

	2016	2017	2018	2019	2020	DIFF 2019-2020	%Diff 2019-2020
Commitments	4181	4212	3920	4096	2509	-1587	-38.7%
Discharges	4147	4081	3871	3920	3134	-786	-20.1%
Drug & Alcohol (self report)	807	786	716	770	479	-291	-37.8%
Mental Health (self report)	198	232	203	262	147	-115	-43.9%
Dual Diagnosis (self report)	449	443	560	546	330	-216	-39.6%
Males	3246	3301	3085	3217	2010	-1207	-37.5%
Females	935	911	835	879	499	-380	-43.2%
Black	2088	2115	2012	2131	1320	-811	-38.1%
White	1831	1748	1552	1511	925	-586	-38.8%
Asian	27	41	39	25	21	-4	-16.0%
Hispanic	200	271	261	372	216	-156	-41.9%
Other	35	37	56	57	27	-30	-52.6%
Bail under \$25,000	943	871	747	739	439	-300	-40.6%
Bail over \$25,000	664	541	493	620	438	-182	-29.4%
VOP Bench Warrant	985	1120	1021	1111	640	-471	-42.4%
FTA Bench Warrant	268	311	311	342	200	-142	-41.5%
Domestic Relations B/W	167	201	185	132	95	-37	-28.0%
Bail							
VOP Bench Warrant	112	113	111	96	70	-26	-27.1%
Bail							
FTA Bench Warrant	20	23	21	13	7	-6	
VOP Bench Warrant							
FTA Bench Warrant	9	17	16	18	15	-3	
Bail							
DOM Bench Warrant	6	8	4	5	4	-1	
VOP Bench Warrant							
DOM Bench Warrant	25	30	24	13	14	1	
FTA Bench Warrant							
DOM Bench Warrant	6	7	8	7	2	-5	
County Sentences	319	302	244	257	100	-157	-61.1%
State Sentences	39	35	25	17	12	-5	-29.4%
Lodgers	89	74	97	73	52	-21	-28.8%
PBPP Bench Warrants	127	125	127	100	76	-24	-24.0%
ICE Boarders	172	230	226	320	187	-133	-41.6%

Recidivism Rate 2019 (annual) 58%

Recidivism Rate 2020

January	61%	July
February	63%	August
March	63%	September
April	61%	October
May	63%	November
June		December

STAFFING PENALTIES
2020

2020

	Executive Office	Business Office	Food Service	Maintenance	Healthcare Services	Support Services	Records/Case Management	Security Supervision	K-9 Unit	TOTAL	Less Sewer Plant Maintenance Fee	Final Total	% of Employees Hired
January	\$3,146.64	\$3,321.36	\$2,687.52	\$269.60	\$12,701.44	\$0.00	\$2,787.12	\$25,269.52	\$413.76	\$50,596.96	\$2,500.00	\$48,096.96	96%
February	\$2,846.96	\$3,005.04	\$2,321.04	\$2,561.20	\$23,006.57	\$0.00	\$796.32	\$10,173.60	\$137.92	\$44,848.65	\$2,500.00	\$42,348.65	96%
March	\$8,578.24	\$3,479.52	\$2,687.52	\$2,965.60	\$28,764.15	\$0.00	\$0.00	\$30,098.40	\$137.92	\$76,711.35	\$0.00	\$76,711.35	96%
April	\$8,578.24	\$3,479.52	\$3,786.96	\$2,965.60	\$29,809.61	\$0.00	\$3,457.84	\$45,046.24	\$1,379.20	\$98,503.21	\$0.00	\$98,503.21	95%
May	\$7,798.40	\$3,163.20	\$4,889.60	\$2,539.20	\$43,834.25	\$0.00	\$5,184.00	\$19,544.72	\$315.68	\$87,269.05	\$0.00	\$87,269.05	96%
June												\$0.00	
July												\$0.00	
August												\$0.00	
September												\$0.00	
October												\$0.00	
November												\$0.00	
December												\$0.00	
TOTAL TO DATE	\$30,948.48	\$16,448.64	\$16,372.64	\$11,301.20	\$138,116.02	\$0.00	\$12,225.28	\$130,132.48	\$2,384.48	\$357,929.22	\$5,000.00	\$352,929.22	

2019

	Executive Office	Business Office	Food Service	Maintenance	Healthcare Services	Support Services	Records/Case Management	Security Supervision	K-9 Unit	TOTAL	Less Sewer Plant Maintenance Fee	Final Total	% of Employees Hired
January	\$0.00	\$0.00	\$0.00	\$0.00	\$6,705.12	\$0.00	\$0.00	\$20,199.52	\$137.92	\$27,042.56		\$27,042.56	89%
February	\$0.00	\$1,423.44	\$1,221.60	\$1,213.20	\$19,985.95	\$10,675.44	\$0.00	\$27,214.16	\$275.84	\$62,009.63		\$62,009.63	90%
March	\$0.00	\$3,321.36	\$1,032.96	\$2,830.80	\$33,198.94	\$24,909.36	\$2,057.44	\$21,906.24	\$137.92	\$89,395.02		\$89,395.02	89%
April	\$0.00	\$3,479.52	\$2,250.00	\$2,965.60	\$13,547.87	\$22,831.52	\$2,596.72	\$18,221.12	\$137.92	\$66,030.27		\$66,030.27	89%
May	\$0.00	\$3,479.52	\$0.00	\$2,965.60	\$7,456.95	\$21,871.52	\$3,936.24	\$12,040.40	\$137.92	\$51,888.15		\$51,888.15	89%
June	\$0.00	\$3,163.20	\$2,443.20	\$2,696.00	\$8,917.33	\$14,909.60	\$2,190.72	\$19,872.88	\$137.92	\$54,330.85		\$54,330.85	90%
July	\$0.00	\$3,479.52	\$2,687.52	\$2,965.60	\$12,874.02	\$9,504.00	\$6,700.56	\$32,594.40	\$137.92	\$70,943.54	\$2,500.00	\$68,443.54	88%
August	\$0.00	\$6,290.64	\$2,687.52	\$2,965.60	\$9,451.78	\$11,160.00	\$5,241.84	\$30,903.20	\$0.00	\$68,700.58	\$2,500.00	\$66,200.58	87%
September	\$0.00	\$6,470.40	\$2,443.20	\$2,696.00	\$11,170.02	\$8,472.00	\$3,700.80	\$49,539.92	\$965.44	\$85,457.78	\$2,500.00	\$82,957.78	95%
October	\$0.00	\$4,299.12	\$2,809.68	\$134.80	\$7,390.04	\$4,104.00	\$2,370.96	\$19,224.24	\$4,686.72	\$45,019.56	\$2,500.00	\$42,519.56	96%
November	\$0.00	\$2,846.88	\$2,198.88	\$0.00	\$23,691.53	\$0.00	\$0.00	\$5,996.96	\$3,584.16	\$38,318.41	\$2,500.00	\$35,818.41	96%
December	\$449.52	\$3,321.36	\$2,565.36	\$0.00	\$19,005.37	\$0.00	\$1,061.76	\$32,445.28	\$413.76	\$59,262.41	\$2,500.00	\$56,762.41	94%
TOTAL TO DATE	\$449.52	\$41,574.96	\$22,339.92	\$21,433.20	\$173,394.91	\$128,437.44	\$29,857.04	\$290,158.32	\$10,753.44	\$718,398.75	\$15,000.00	\$703,398.75	

Year/Per	Posting Dt	DT Ref Doc #	It	Check #	Order	Vendor	Transact. Descript.	Amount	DR/CR	User
FUND: 02						Prison				
ACCOUNT GROUP: EXPE Expense Accounts										
02-2310-0000503000	-	DEPUTY DIRECTORS & ASSISTANT DIRECTORS								
2020/005	05/08/2020	ZB 100078264	019				Initial Balance:	71,412.14		MANA
2020/005	05/22/2020	ZB 100078311	080				HRPAY00001	8,403.02		MANA
							HRPAY00001	8,403.02		MANA
							Total Transactions:	16,806.04		
							Ending Balance [Beginning Bal. + Line items]:	88,218.18		
02-2310-0000504000	-	HOURLY FULL-TIME EMPLOYEES								
2020/005	05/08/2020	ZB 100078264	167				Initial Balance:	17,138.96		MANA
2020/005	05/22/2020	ZB 100078311	165				HRPAY00001	2,292.80		MANA
							HRPAY00001	2,292.80		MANA
							Total Transactions:	4,585.60		
							Ending Balance [Beginning Bal. + Line items]:	21,724.56		
02-2310-0000611000	-	OFFICE SUPPLIES								
2020/005	05/11/2020	RE 1901203584	002	1207406			Initial Balance:	1,234.74		DIVA
2020/005	05/11/2020	RE 1901203584	003	1207406			I-1504884	45.06		DIVA
2020/005	05/11/2020	RE 1901203584	003	1207406			I-1504884	16.30		DIVA
2020/005	05/19/2020	KR 1901204396	002				077251	493.10		DIVA
							Total Transactions:	554.46		
							Ending Balance [Beginning Bal. + Line items]:	1,789.20		
02-2310-0000621000	-	TELEPHONE								
							Initial Balance:	599.88		
							No activity this period			
							Total Transactions:	0.00		
							Ending Balance [Beginning Bal. + Line items]:	599.88		
02-2310-0000623000	-	ADVERTISING								
							Initial Balance:	2,206.96		
							No activity this period			
							Total Transactions:	0.00		
							Ending Balance [Beginning Bal. + Line items]:	2,206.96		
02-2310-0000626000	-	DUPLICATE & PRINT								
2020/005	05/04/2020	RE 1901202665	002	1206463			Initial Balance:	1,373.09		DIVA
2020/005	05/28/2020	KR 1901205179	002				18002204	385.85		DIVA
							INV2366970	74.15		MART
							Total Transactions:	460.00		
							Ending Balance [Beginning Bal. + Line items]:	1,833.09		
02-2310-0000634000	-	PROFESSIONAL FEES - LEGAL								
							Initial Balance:	7,846.40		
							No activity this period			

Year/Per	Posting Dt	DT Ref Doc #	It	Check #	Order	Vendor	Transact. Descript.	Amount	DR/CR	User
Total Transactions:								0.00		
Ending Balance [Beginning Bal. + Line items]:								7,846.40		
02-2310-0000635004	-	MANAGEMENT OUTSOURCING						12,142,055.71		DIVA
2020/005	05/13/2020	KR 1901203989	002	1207275				778.00		DIVA
2020/005	05/26/2020	RE 1901205051	002					3,923,352.63		DIVA
Total Transactions:								3,924,130.63		
Ending Balance [Beginning Bal. + Line items]:								16,066,186.34		
02-2310-0000651002	-	FICA-PROG						6,781.88		MANA
2020/005	05/08/2020	ZB 100078264	020					818.27		MANA
2020/005	05/22/2020	ZB 100078311	081					818.25		MANA
Total Transactions:								1,636.52		
Ending Balance [Beginning Bal. + Line items]:								8,418.40		
02-2310-0000652029	-	HOSPITALIZATION						6,079.04		DIVA
2020/005	05/04/2020	KR 1901202765	005	1206857				62.00		DIVA
2020/005	05/04/2020	KR 1901202766	005	1206857				72.09		DIVA
2020/005	05/18/2020	KR 1901204355	005	1207619				916.18		DIVA
2020/005	05/18/2020	KR 1901204349	005	1207618				408.48		DIVA
2020/005	05/27/2020	KR 1901205122	005					40.11		DIVA
Total Transactions:								1,498.86		
Ending Balance [Beginning Bal. + Line items]:								7,577.90		
02-2310-0000658550	-	CONTRIBUTIONS TO RETIREMENT FUND						6,511.00		
Initial Balance:								6,511.00		
No activity this period										
Total Transactions:								0.00		
Ending Balance [Beginning Bal. + Line items]:								6,511.00		
02-2310-0000669139	-	CHANGEABLE INCIDENTAL EXPENSE						80.00		DIVA
2020/005	05/13/2020	KR 1901203988	002	1207369				40.00		DIVA
Total Transactions:								40.00		
Ending Balance [Beginning Bal. + Line items]:								120.00		
02-2310-0000671039	-	GAS						122,740.91		DIVA
2020/005	05/04/2020	KR 1901202732	008	1207019				4,282.37		DIVA
2020/005	05/13/2020	KR 1901203991	002	1207298				12,285.67		DIVA
Total Transactions:								16,568.04		
Ending Balance [Beginning Bal. + Line items]:								139,308.95		

Year/Per	Posting Dt	DT Ref Doc #	It	Check #	Order	Vendor	Transact. Descript.	Amount	DR/CR	User
02-2310-0000672000	05/04/2020	KR 1901202732	009	1207019		2003425	PECO ENERGY	154,140.30		DIVA
							Initial Balance:	99212-00300		
							Total Transactions:	33,578.85		
							Ending Balance [Beginning Bal. + Line items]:	187,719.15		
02-2310-0000673000	05/19/2020	KR 1901204398	002			2000762	CHESTER WATER AUTH	78,032.02		DIVA
02-2310-0000673000	05/19/2020	KR 1901204397	002			2000762	CHESTER WATER AUTH	1,038.34		DIVA
							Total Transactions:	19,689.27		
							Ending Balance [Beginning Bal. + Line items]:	20,727.61		
02-2310-0000674039	05/07/2020	KR 1901203248	002	1207258		2027457	CONCORD TWP SEWER	127,650.00		MART
02-2310-0000674039	05/07/2020	KR 1901203247	002	1207258		2027457	CONCORD TWP SEWER	43,485.00		MART
02-2310-0000674039	05/26/2020	RE 1901205052	002			2032430	KBX GOLDEN LLC	42,156.19		MART
							Total Transactions:	3,953.43		
							Ending Balance [Beginning Bal. + Line items]:	89,594.62		
02-2310-0000998000							PAYROLL VOIDS	217,244.62		
							Initial Balance:	11,617.00		
							NO activity this period			
							Total Transactions:	0.00		
							Ending Balance [Beginning Bal. + Line items]:	11,617.00		
							TOTAL ACCOUNT GROUP: EXPE	4,110,181.23		
							TOTAL FUND: 02	4,110,181.23		