

**MEETING OF
DELAWARE COUNTY BOARD OF ELECTIONS
July 30, 2020**

Agenda

Call Meeting to order

Pledge of Allegiance to the Flag

Board Items for Discussion

- Summary review of Primary issues, and proposed corrections
 - Retained consultant (Eisner Amper) for organizational assessment
 - Move Bureau of Elections to new site for more efficient & functional space
 - Partner with consultant to manage logistics associated with expansion
 - Evaluation and proposed restructuring of election division staffing:
 - Establish the new position, Director of Elections who will oversee the three election offices and will be responsible for preparation of November election
 - Establish new positions, Deputy Director of Finance & In Person Voting and Deputy Director of Mail In Voting as well as Poll Worker Recruiter
 - Fill current Clerk vacancies in three election divisions
 - Consider recommendation to Council to adjust base compensation for all Clerk level positions for each election division
 - Administrative meetings between Board and County Council
 - Weekly joint working group meetings for continuity of work flow
 - Partnership with Voting Works
 - Mail In ballot process; consider out sourcing ballot fulfillment
 - Satellite election offices

Report from Bureau of Elections, Chief Clerk

- Purchase of automated equipment for processing and sorting returned voted by mail ballots in Bureau of Elections
- Process of by mail ballot fulfillment; in house or outsource
- Secure additional equipment to increase productivity; SURE terminals and printers, additional equipment to expand the efficiency of work surrounding the Hart Verity system and other items that will provide general automation to office processes
- Drop boxes, when and where to utilize
 - Media only, Media and Precinct only or site at each municipality & Precinct
- Consideration to include postage on return ballot request envelopes

Report from Voting Machine Warehouse

- Request for Polling Site Changes
- Proposal for PPE delivery

Public Comment