

**DATES FOR COURT APPOINTMENTS**  
**JUDGE AND INSPECTOR OF ELECTIONS**

**PETITIONS DUE IN OFFICE**

**COURT HEARING DATE AND TIME**

Thursday, September 22, 2022

Thursday, September 29, 2022 10 a. m.

Thursday, September 29, 2022

Thursday, October 6, 2022 10 a.m.

Thursday, October 6, 2022

Thursday, October 13, 2022 10 a.m.

## VACANCY KIT

25 P.S. § 2675

### Appointment of a New Majority or Minority Inspector of Election

#### CONTENTS:

- One (1) Petition
- Seven (7) Notice Cards to be posted
- One (1) Affidavit of posting form
- One (1) Candidate's Affidavit

#### INSTRUCTIONS

- Petition must be **signed by five (5) registered voters (registration status will be verified as per court request) in the Precinct/Ward. The Circulator of the Petition must reside and be a registered voter in the corresponding district/ward and precinct.** The Circulator of the Petition signs the Petition where indicated in the presence of a Notary Public who must complete the Notary statement.
- Five (5) of the Notice cards must be POSTED (on poles, buildings, etc.) in the Precinct/Ward and one (1) Notice card must be posted at the polling place. The Seventh Notice Card is to be returned to the Bureau of Elections.

**(THE SIX (6) NOTICE CARDS MUST BE POSTED AT LEAST SIX (6) DAYS BEFORE THE COURT DATE – THE COURT DATE IS \_\_\_\_\_)**

- The person who does the posting must sign the Affidavit of Posting in the presence of a Notary Public who must complete the Notary statement.
- One (1) week before the Court Date, the following must be completed and returned to the Bureau of Elections:
  1. The notarized affidavit of posting indicating that the notices were posted.
  2. One (1) of the Notice Cards that has been posted within your Precinct/Ward and at the Polling Place.
  3. Completed Candidate's Affidavit
  4. Completed Petition
  5. If there was a resignation it must also be returned.

**IN THE COURT OF COMMON PLEAS  
DELAWARE COUNTY, PENNSYLVANIA**

IN RE: General Election to be held on  
November 8, 2022 in Delaware  
County Pennsylvania

No: MD: 2-2022

**PETITION FOR THE APPOINTMENT TO FILL AN ELECTION BOARD VACANCY**

To the Honorable Judges of Said Court:

The petition of the undersigned qualified electors of the

\_\_\_\_\_ of \_\_\_\_\_  
(Precinct and/or Ward) (City, Borough or Township)

respectfully represents that a vacancy exists in the office of \_\_\_\_\_ **INSPECTOR OF ELECTION** of the  
aforesaid district for the reasons set forth in the attached letter/statement.

We therefore petition your Honorable Court to appoint \_\_\_\_\_

(Name and Address)

a qualified elector of said election district and of the opposite political party of the \_\_\_\_\_ Inspector to fill said  
vacancy.

**Print then Sign Name**

**Registered Address**

- |           |       |
|-----------|-------|
| 1. _____  | _____ |
| 2. _____  | _____ |
| 3. _____  | _____ |
| 4. _____  | _____ |
| 5. _____  | _____ |
| 6. _____  | _____ |
| 7. _____  | _____ |
| 8. _____  | _____ |
| 9. _____  | _____ |
| 10. _____ | _____ |

\_\_\_\_\_ being duly affirmed according to law does affirm and say that the facts set  
forth in the foregoing petition are true and correct.

\_\_\_\_\_  
Signature of Circulator

Sworn and subscribed before me  
this \_\_\_ day of \_\_\_\_\_, 20\_\_

**COMMONWEALTH OF PENNSYLVANIA**  
**DEPARTMENT OF STATE**  
Bureau of Commissions, Elections and Legislation  
**CANDIDATE'S AFFIDAVIT**

COMMONWEALTH OF PENNSYLVANIA  
COUNTY OF \_\_\_\_\_ SS:

**PART A – CANDIDATE'S AFFIDAVIT** - I do swear (or affirm) that my residence, my election district and the name of the office for which I desire to be a candidate are as specified below, that I am eligible for said office, and that I will not knowingly violate any election law or any law regulating and limiting nomination and election expenses, and prohibiting corrupt practices in connection therewith; that I am aware of the provisions of Section 1626 of the Pennsylvania Election Code requiring pre-election and post-election reporting of campaign contributions and expenditures; that unless I am a candidate for Judge of a Court of Common Pleas, the Philadelphia Municipal Court or the Traffic Court of Philadelphia, or the Office of School Board in a district where that office is elective or the Office of Magisterial District Judge, that my name has not been presented as a candidate for the same office of any political party or political body other than the one designated herein; that I am not a candidate for an office which I already hold, the term of which is not set to expire in the same year as the office subject to this affidavit.

I swear (or affirm) to the above parts as required by the laws applicable to the office I seek:

Sworn to (or affirmed) and subscribed before me this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
*Office/District*

\_\_\_\_\_  
*Signature of Candidate*

\_\_\_\_\_  
*Printed Name of Candidate*

\_\_\_\_\_  
*Street Address/Post Office/Zip Code*

\_\_\_\_\_  
*City, Borough, Township, County*

\_\_\_\_\_  
*(Signature of Person Administering Oath)*  
*My Commission Expires* \_\_\_\_\_

\_\_\_\_\_  
*Election District of Candidate*  
*(District Where Registered to Vote*

\_\_\_\_\_  
*Telephone Number*

**AFFIDAVIT OF POSTING**

I, \_\_\_\_\_, being duly sworn according to law depose and say that I posted Notice Cards, a copy of which is attached, at the polling place in the

\_\_\_\_\_ of \_\_\_\_\_  
*Precinct and or Ward* *City, Twp, or Borough*

and at five places in the vicinity thereof on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.

\_\_\_\_\_  
Signature

Sworn and subscribed before me

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Notary Public

**NOTICE OF ELECTION BOARD VACANCY**

**NOTICE** is hereby given that a vacancy exists in the office of \_\_\_\_\_ **Inspector of Election** in the \_\_\_\_\_ of \_\_\_\_\_  
*Ward and or Precinct*                      *City, Township or Borough*  
and that a petition will be presented in the Delaware County Court of Common Pleas Courtroom TBA on the \_\_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_ o'clock A.M./P.M. to consider the appointment of \_\_\_\_\_ to fill said vacancy.

\_\_\_\_\_  
*(Signature of Petitioner)*

DOCUMENT VERSION 08/16/2011

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\_\_\_\_\_  
*(Signature of Petitioner)*

DOCUMENT VERSION 08/16/2011